

Job Title:	Project Manager
Location:	Millennium Business Park, Concorde Way
Full Time/Part Time:	Full Time
Salary:	TBC
Date of Release:	Monday, 27 October 2025

Company Overview:

Established in 2015, the IDSL Group of companies has fast expanded to include two significant brands and currently enjoys a turnover of £37m per annum.

One Group: Two Brands: Endless Possibilities

 <u>Integrated Doorset Solutions Limited (IDSL) –</u>	 <u>Fire Door Inspection Solutions Limited (FDIS) –</u>
A manufacturer of joinery products & leading supplier of performance timber door sets, glazed screens and architectural ironmongery. As well as a timber-based joinery manufacturer producing door frames, skirting, architrave, glazed screens and other associated joinery products.	A service orientated business specialising in the inspection, maintenance, and replacement of fire doors.

Continued significant investment has allowed the teams to establish two state-of-the-art manufacturing plants based in the East Midlands. These two bright modern facilities provide over 100,000sqft of manufacturing space and have been designed to include 'all-new' high efficiency processing centres including the latest in CNC engineering, high precision through feed cutting equipment, a revolutionary robotic surface coating system together with the latest in post-forming technology allowing us to wrap both high impact PVC's and laminates to doors and frames alike.

With the capacity to produce 1000+ doorsets per week, the IDSL group of companies is working with major National and Regional contractors as well as key joinery Sub-Contractors to deliver crafted products and services throughout the United Kingdom and beyond.

Having recently installed over 2300 solar panels to our Millennium Business Park plant, the business is committed to reducing its carbon footprint and is actively engaged in a Carbon Reduction Plan against PAS 2060, the internationally applicable specification for the demonstration of carbon neutrality.

As a single source supplier and services provider of doorsets and ironmongery our mission is simple – to deliver ultimate reliability through a culture of excellence leading the industry in our commitment to service.

Job Purpose & Responsibilities:

- To analyse pre and post contract, Architect Schedules and Drawings to include specifications L20 & P21) (contracts will vary on supply strategy)
- Interfacing with the drawing office internally for any supporting information that allows schedules to be signed off easier.
- Interfacing with the technical office internally for any supporting information and compliance checks.
- Working alongside the project scheduler to arrange the manufacturing schedules, drawings and any other associated information to be signed off prior to production.
- Coordinating any sample requests to support sign off.
- Co-ordination with the commercial manager on recovery and back up to support same.
- As deemed necessary, attending site-based meetings and workshops, to progress the project and feedback to the customer
- Communication with the customer throughout the contract duration.
- To ensure that a “**right first time**” approach is applied to his/her areas of responsibility. This will require proper planning and effective communication with various personnel within the company
- Weekly updates to the customer on delivery timelines, information flow, supporting production planning on creating delivery reports in support of production products.
- Ensure relevant design changes within a contract are captured and inform relevant line management personnel of these design changes
- Raise any design changes to the estimating (pre order) / commercial manager (post order), drawing department and validate compliance with the technical manager
- Close liaison with the production team for to ensure delivery protocols are then communicated to the customer.
- To collaborate with internal departments and customers to ensure that all technical requirements for customer orders are finalised and agreed
- Ensuring the relevant information is available for weekly internal / external co-ordination meetings reporting thus to ensure workload is shared and administrated as per contract required timescales
- Support full detail for recovery of variations
- To support the office staff in conducting final checks on all-in-one estimating scheduling system and CNC information prior to hand over to manufacturing
- Managing the samples procedure and development of the systems from customer to delivery
- Ensure O&M's certificates, tech subs and suchlike are submitted to mitigate any sign off delays

Knowledge, Skills and Experience

- The job holder should have a minimum of 5 - 6 years' experience in an office, joinery or manufacturing environment, project management and technical management
- Commercial awareness associated with design alterations / contract durations
- Good IT skills are required in the areas of Microsoft, and particularly Excel. In addition, the job holder will need to continually strengthen his/her IT skills.
- Good social skills to interact both internal and external to customers during the contract journey

VALUE, BEHAVIOURS AND WORKING WITH OTHERS

- Adherence to Integrated Doorset systems and department processes
- Leadership, Planning and Communication skills
- Accuracy of Data Input
- Takes accountability for mistakes and errors to create an environment of continuous improvement
- Shares wins and successes
- Creates a feeling of belonging in the team
- All schedules created must comply with regulations and be fit for purpose

How to apply:

Email recruitment@integrateddoorsets.com with CV and optional Cover Letter

Closing Date: Friday, 14 November 2025

Integrated Doorset Solutions Limited is an equal opportunities employer and discrimination on the grounds of colour, sex, religion, race, ethnic origin, or sexual orientation is strictly forbidden.



Join our team and become part of an inclusive workplace that values and supports everyone. As a proud member of the Disability Confident scheme, we are committed to creating opportunities for talented individuals with disabilities. We strive to remove barriers and ensure all employees can achieve their full potential. Embrace this chance to contribute to a diverse and dynamic team that is dedicated to promoting equality and accessibility in the workplace.