




Job Title:	Material Controller
Location:	Concorde Way, Millenium Business Park
Full Time/Part Time:	Full Time (On Site)
Salary:	TBC
Date of Release:	05 December 2025

Company Overview:

Established in 2015, the IDSL Group of companies has fast expanded to include three significant brands and currently enjoys a turnover of £50m per annum.

One Group: Three Brands: Endless Possibilities

 <small>Part of the IDSL Group</small> <u>Integrated Doorset Solutions Limited (IDSL)</u>	 <small>Part of the IDSL Group</small> <u>Fire Door Inspection Solutions Limited (FDIS)</u>	 <u>Hartland Fire Holdings Ltd (HFHL)</u>
<p>A manufacturer of joinery products & leading supplier of performance timber door sets, glazed screens and architectural ironmongery. As well as a timber-based joinery manufacturer producing door frames, skirting, architrave, glazed screens and other associated joinery products.</p>	<p>A service orientated business specialising in the inspection, maintenance, and replacement of fire doors.</p>	

Continued significant investment has allowed the teams to establish two state-of-the-art manufacturing plants based in the East Midlands. These two bright modern facilities provide over 100,000sqft of manufacturing space and have been designed to include 'all-new' high efficiency processing centres including the latest in CNC engineering, high precision through feed cutting equipment, a revolutionary robotic surface coating system together with the latest in post-forming technology allowing us to wrap both high impact PVC's and laminates to doors and frames alike. With the capacity to produce 1000+ doorsets per week, the IDSL group of companies is working with major National and Regional contractors as well as key joinery Sub-Contractors to deliver crafted products and services throughout the United Kingdom and beyond. Having recently installed over 2300 solar panels to our Millennium Business Park plant, the business is committed to reducing its carbon footprint and is actively engaged in a Carbon Reduction Plan against PAS 2060, the internationally applicable specification for the demonstration of carbon neutrality. As a single source supplier and services provider of doorsets and ironmongery our mission is simple – to deliver ultimate reliability through a culture of excellence leading the industry in our commitment to service.

Job Specification:

To ensure that the right materials are available, in the right quantities, at the right time, and at the best cost, to support smooth production and meet customer requirements. You are a key link between procurement, suppliers, and operations, focusing on inventory management, supplier coordination, and cost efficiency.

Responsibilities

- Select suppliers from our Approved Supplier List who are best suited to meet the requirements of the product categories you are responsible for. This includes ensuring the most cost-effective options are chosen to enhance profit margins wherever possible, while also guaranteeing that supplier performance can meet both customer expectations and production demands in a timely manner.
- Monitor supplier performance, lead times, and quality, proactively communicating any concerns to ensure timely resolution.
- Raise purchase orders accurately, conduct material planning, and manage supplier expediting to ensure continuous and reliable supply into production.
- Anticipate supplier capacity constraints by analysing order data and sales demand, and proactively implement corrective actions to accommodate fluctuations in demand
- To support the business Procurement Strategy and deliver any annual savings or new projects - this means where possible to proactively identify possible savings through the supply chain, i.e. Identify opportunities for bulk buying, discounts, or alternative sourcing.
- To ensure your actions keep stock figures within budget, always considering ways to reduce obsolescence.
- Proactively develop a full understanding of all processes within the operational purchasing team to always ensure effective cover and continuity.
- Provide sales and estimating support and potentially source bespoke products.
- Collaborate with production and finance teams to support operational needs.
- Resolve supplier invoice queries by verifying purchase orders, delivery records, and pricing agreements, ensuring accurate and timely payment while maintaining strong supplier relationships.
- To provide proactive cost input to the cost management and estimating processes.
- To ensure that all supplier management processes comply with relevant customer and 3rd party standards.
- Ensure that all supplier management processes consistently meet the expectations of, and successfully pass, all relevant customer and third-party audits.

Knowledge, Skills and Experience

- Experience working within a procurement or supply chain function in a manufacturing environment.
- Proven track record in supplier management and developing strong supplier relationships.
- Strong data analysis skills, with a keen eye for detail and a commitment to getting things right first time.
- Highly advanced proficiency in Microsoft Excel.

Professional Development:

The job holder will be expected to expand their experience through supplier visits, attending exhibitions, trade shows, CPDs, and further internal or external training opportunities.

Performance & KPIs:

The job holder will have KPIs set to drive both business performance and personal development, ensuring continuous improvement and measurable contribution to the organisation.

Value Behaviours and Working with Others

- Demonstrates a strong commitment to meeting the expectations and requirements of both internal and external customers.
- Actively seeks and values feedback from customers to support continual development of the procurement and supply function.
- Collaborates effectively within the team to ensure the right products are delivered on time to meet customer needs.
- Takes accountability for mistakes and errors, fostering a culture of continuous improvement.
- Challenges decisions constructively and takes responsibility for resolving issues as appropriate.
- Actively pursues self-development and skills enhancement.
- Provides practical solutions to issues as they arise.
- Embraces company changes and new ways of working with a positive attitude.
- Exercises sound judgment in evaluating ideas and suggestions to determine what will work effectively.
- Develops awareness of the broader business beyond the area of immediate responsibility.
- Demonstrates the ability to work collaboratively in a variety of teams, both vertically and horizontally across the organisation.

How to apply:

Email recruitment@integrateddoorsets.com with CV and optional Cover Letter

Closing Date: Our goal is to appoint the successful candidate by early January; therefore, all qualified applicants will be promptly contacted to arrange an interview.

Integrated Doorset Solutions Limited is an equal opportunities employer and discrimination on the grounds of colour, sex, religion, race, ethnic origin, or sexual orientation is strictly forbidden.



Join our team and become part of an inclusive workplace that values and supports everyone. As a proud member of the Disability Confident scheme, we are committed to creating opportunities for talented individuals with disabilities. We strive to remove barriers and ensure all employees can achieve their full potential. Embrace this chance to contribute to a diverse and dynamic team that is dedicated to promoting equality and accessibility in the workplace.